



LIDLAW  
COLLEGE  
TE WHAKANGA AMOHANGI



KNOX CENTRE  
FOR MINISTRY  
& LEADERSHIP



presbyterian  
youth ministry



*Bachelor of  
Ministry PYM  
Internship*

# Vision

The vision of PYM is to make Jesus Christ known by:

- Teaching and nurturing people in Christian faith
- Loving service responding to human need
- Proclaiming the gospel
- Seeking to transform society
- Caring for God's creation

We aim to do this by growing Christ-centred youth ministries that:



Look IN

Encourage young people to grow in a Christ-centred faith in God

Look AROUND

Encourage young people to grow in Christ-centred communities

Look OUT

Encourage young people to grow Christ-centred mission hearts to serve



Presbyterian Church  
of Aotearoa New Zealand



**PYM**  
presbyterian  
youth ministry

# Vision

## Welcome

Beginning the journey into youth ministry as a vocational calling is an exciting, rewarding, and challenging adventure. Our church desperately needs theologically trained, skilled, youth workers who are committed to professional development and who see their ministry in vocational terms. It is our hope and prayer that the Batchelor of Ministry (Bmin) PYM Internship will see a new wave and generation of such youth workers and ministers taking up positions of leadership in our church.

The Batchelor of Ministry PYM Internship is a collaboration between Presbyterian Youth Ministry (PYM), the Knox Centre for Ministry and Leadership (KCML), the local church, and Laidlaw College (or Carey Baptist College if you are Auckland based).

The BMin PYM Internship trains and develops leaders to be practical theologians in their work and ministry to and with young people and the wider faith community. The primary goal of the youth ministry internship is ministry formation and training in the context of supervised ministry experience.

Alongside qualifying with a Bmin you will also be awarded a Diploma in Presbyterian Youth Ministry which is a church-based award. It is a sign of the Presbyterian Church's commitment to youth ministry and the training of youth workers. More deeply it recognises the importance of having well-trained practical theologians dedicated to working with young people.

## How it works

The BMin PYM Internship is based on an internship model of learning. The integration of theological learning and ministry context provides a richness that cannot be achieved in the classroom alone.

The Diploma in Presbyterian Youth Ministry is a PCANZ award that sits within a BMin at Laidlaw College. Students will need to apply and be accepted into Laidlaw as part of the criteria for gaining acceptance into the BMin PYM Internship.

The BMin PYM Internship is a 360 credit degree designed to equip youth workers to be theologically informed and formed for ministry to and with young people and within the wider church. There is a strong focus on "practice-based learning," and developing students to be practical theologians as well as great youth ministry practitioners.



*Welcome*

## Cost

It is expected that the hosting church will cover the costs of the internship which is approximately \$7000 per year. This covers tuition fees, text books, PYM events, mentoring, and the costs associated with the requirements of the Bmin PYM Internship. \$500 is payable to PYM which will cover the costs of the interns coming together twice a year outside of the block course. Note that there is an additional \$1000 cost if you want to study at Carey Baptist College.

## Programme requirements at a glance

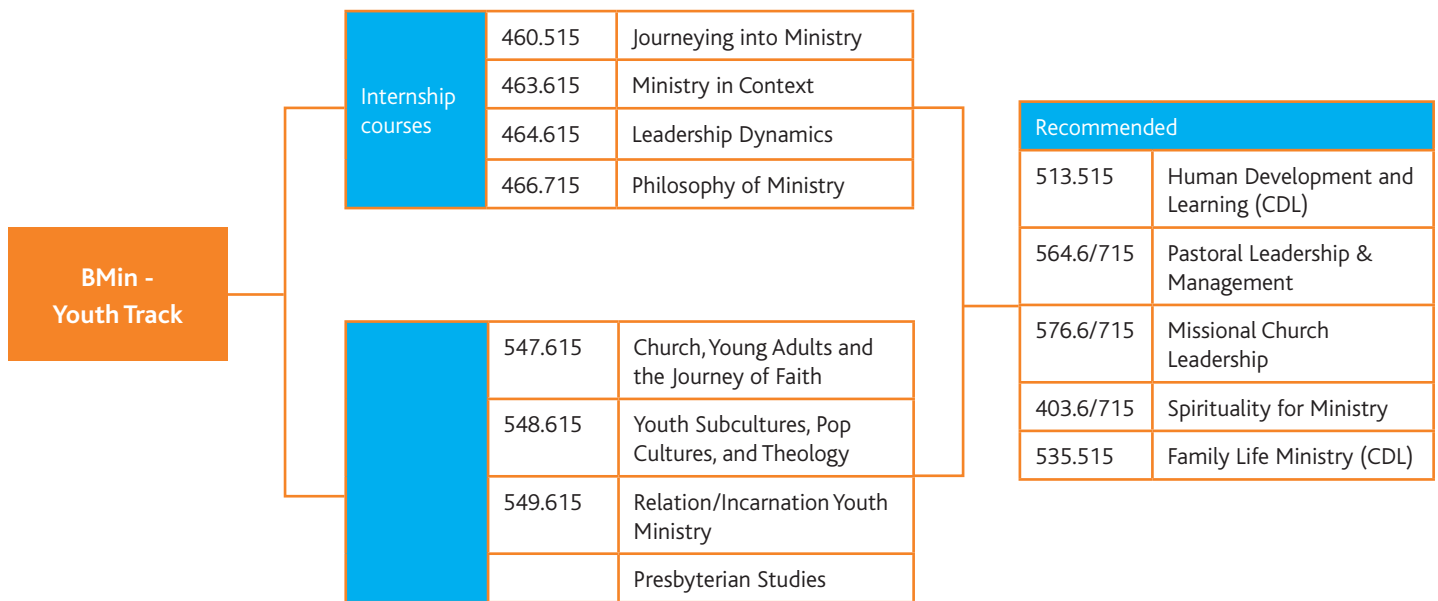
Level 7 360 Credits Three years full-time (or equivalent part-time)			
Bachelor of Ministries	Biblical Studies	Christian Thought and History	Pastoral, Missional and Contextual Studies
Minimum credits for degree	90 in total, including 45 above level 5 30 in biblical exegesis, 15 of which must be at level 7	60 in total	135 in total, including 45 at level 7 45 in practice-based learning 90 of non-practice- based learning
	A minimum of 180 credits above level 5 A minimum of 75 credits at level 7		
The BMin is offered on campus at Auckland and Christchurch, and through the Centre for Distance Learning.			
<p><b>The BMin degree is completed in two parts:</b></p> <p><b>Part A</b> consists of 120 credits (the first year) which must be completed before proceeding to Part B. Part A consists of eight courses, seven of which are compulsory.</p> <p><b>Part B</b> requires students to select courses which enable the completion of the minimum requirements for the degree.</p>			

For more details please refer to the Laidlaw College Academic Calendar on their website: [www.laidlaw.ac.nz](http://www.laidlaw.ac.nz).

# Bachelor of Ministries (BMin) Youth Track

This track will enable a student to pursue Youth Pastoral related vocations such as a Youth Pastor in church context or Youth ministry in a community based context. It will provide an opportunity to integrate youth ministry theory and theological understanding applied to a youth ministry context.

In addition to the generic requirement for BMin the following is required:



The BMin PYM Internship includes four required youth ministry courses. These are generally taught as a block course at the Auckland campus.

The BMin PYM Internship also includes a Presbyterian Studies course taught by KCML staff which is part of degree programme. This course explores:

- Who are we? The Reformed and Presbyterian story.
- How do we worship? Worship and preaching in the Reformed tradition.
- How do we work together? Mission, church and leadership in a Presbyterian context.

BMin PYM Interns will be required to attend a number of national and regional PYM events such as Connect and Going Further. PYM interns will be expected to participate in and reflect on various aspects of the PCANZ. This might include a Presbytery resourcing day, a Pifono gathering, and a trip to our national Marae at Ohope

Learning goals for each year are decided upon with the student, minister and the PYM internship director.

Students will be part of Skype conference learning cohort discussing readings, assignments, theological reflection on ministry experiences.

## Internship placement

You will need a local church in which to do your internship. This might be your current church. There are a number of Presbyterian churches around New Zealand willing to take on a youth ministry student intern. PYM can facilitate in finding you a placement church.

The intern's church will sign a learning agreement between the student, PYM and KCML ensuring the priority of study and formation.

The internship will commence with an orientation weekend prior to the start of the first or second semester of each academic year at Laidlaw College and Carey Baptist College.

Ten hours of the intern's time will be spent in supervised ministry, normally in the parish setting, and 30 hours of their time will be spent in structured distance learning and attending the occasional block course and other training days. This will include teaching and input from experienced youth ministry practitioners.

### Internship regulations

Internship programmes at Laidlaw College are designed to provide students with academic learning and practical experience in the context of a church, or a cross-cultural or community ministry, with a primary goal of integration. The goal of Internship training is to see interns well prepared for life, mission and ministry through personal development, to know themselves and their context well, and to understand their ministry in light of the overarching redemptive story of the Bible. It will help students relate well, communicate well, lead well, and think well within their context and culture. Those completing a full BMin will work toward a Philosophy of Ministry that engages thoughtfully with Scripture, life, mission and ministry.

#### The Basic Ministry Internship Structure:

- BMin students are required to complete the core academic courses of these programmes as well as 60 credits of Internship courses (see previous page), of which a minimum of 15 Internship credits must be taken at level 5, 30 at level 6, and 15 at level 7. These courses are a series of integrative modules that introduce students to the art of drawing together the practice of mission and ministry with academic learning.

### Internship course requirements

Each twelve-teaching-week semester of an Internship course consists of 10 hours per week of practical ministry involvement. In addition students will engage in an average of 4.5-5 hours per week of assignment work, reflective practice, integrative tutorials and individual mentoring meetings. Internship courses are designed to build on one another and where possible should be enrolled in sequentially.

All placements, mentors and supervisors must be approved by the Internship Coordinator prior to the commencement of the student's first Internship paper. Accordingly, students may not enrol in an Internship course after the first day of a given semester.

#### Pre-requisites

In order to maintain the integrity and objectives of the Internship programme Internship students enrolled part-time are required to observe the following:

<b>Level 5</b>	Each Internship course must have one non-Internship course successfully completed or enrolled in concurrently.
<b>Level 6</b>	15 Internship credits at level 5 + 75 credits of non-Internship courses successfully completed.
<b>Level 7</b>	30 Internship credits at level 6 + 150 credits of non-Internship courses successfully completed, 75 of which must be at Level 6 or above.

# Roles & Responsibilities

## Roles and Responsibilities

- PYM acts and signs as the Director on behalf of the ministry Placement
- The On-Site Supervisor is the Minister or Employed Youth Director
- The Mentor is chosen by PYM in consultation with the placement church.
- The Internship Coordinator is a Laidlaw staff member who oversees this aspect of the Bmin and the internship papers.

### PYM director on behalf of the ministry placement

#### Is responsible for:

- Endorsing the student as suitable for ministry training in the areas stated in the ministry proposal • Providing adequate opportunity for the student to fulfil the requirements of their program  
This includes:
  - Providing a clearly designated and bounded role with opportunity for ongoing development
  - Liaison with the student's local or distance learning internship coordinator regarding the ongoing requirements of the program
- Endorsing the internship mentor and substitute internship mentor (in the event of the internship mentor's absence)

### On-site supervisor

#### Is responsible for:

- Providing adequate supervision of the student as they fulfil their ministry responsibilities  
This includes:
  - Ensuring that the student's ministry responsibilities are appropriate to their level of development
  - Assisting the student in the development of appropriate ministry objectives at the commencement of each course
  - Meeting regularly with the student in relation to their completion of assigned tasks and skill formation
  - Ensuring the student's ministry hours are fulfilled according to the requirements of the program
  - Liaison with key people including the mentor and internship coordinator should concerns arise during the course of the semester
  - Providing written feedback to laidlaw college at the end of each semester

### Mentor (and substitute mentor should they be required)

#### Is responsible for:

- Providing adequate mentoring for the student to fulfil the requirements of their program  
This includes:
  - Meeting with the student at least one hour per fortnight (a minimum of 6 times) during the course of each semester
  - Providing a safe confidential environment
  - Assisting the student's development by facilitating reflection on their personal formation and ministry practice in relation to their ministry objectives.
  - Participation in mentor training as supplied by laidlaw college
  - Liaison with key people including the on-site supervisor and internship coordinator should concerns arise during the course of the semester
  - Recording session notes of each meeting and providing written feedback to laidlaw college at the end of each semester

## Student

### Is responsible for:

- Fulfilling the requirements of their program

#### This includes:

- Completing an average of 8 hours per week of ministry as designated in the ministry proposal under the guidance of the

## On-Site Supervisor

### Is responsible for:

- Working with the on-site supervisor in forming their ministry objectives at the beginning of each semester
- Preparation for and meeting with the mentor at least one hour per fortnight (a minimum of 6 times) during the course of each semester
- Liaison with all key parties involved should concerns arise during the course of the semester
- Completion of classes and assignments as laid out by each internship course abiding by the conditions of their student visa (international Students only)

## Internship Co-ordinator

### Is responsible for:

- Liaison with and approval of the placement, on-site supervision and mentoring arrangements made on behalf of the student prior to the commencement of the student's first internship course ensuring all parties have a copy of the documentation required by the course co-ordinating mentor training for all new mentors
- Liaison with the on-site supervisor and mentor at the commencement of each new internship course liaison with key people including the on-site supervisor and mentor should concerns arise during the course of the semester Facilitating formal reflective practice, academic learning and theological integration as required by each course Monitoring ministry objectives, progress and evaluations grading all pieces of the student's work



# Application process

## Stage 1: Talk

It is more than likely that you have already begun this first stage in the application process of talking to significant others about your decision to train for youth ministry. Getting the opinion, advice, and support of others is a valuable part in confirming your sense of call into youth ministry.

- † Talk to your minister, youth leader, and session and gain their support
- † Talk with some friends who know you well
- † Talk to your regional youth coordinator (if your presbytery has one), and/or to national PYM staff

## Stage 2: Apply

There are a number of forms that need to be filled out that are part of this pack:

- † Application form for the Diploma in Presbyterian Youth Ministry (including your biographical essay)
- † Letter of support from your church and minister
- † Letter of reference

You will also need to fill in the application forms for your chosen provider; Laidlaw College or Carey Baptist College (these are also included in this pack). PYM can provide advice and support in filling out these application forms.

## Stage 3: Interview

Once your application has been completed and sent you will meet with the selection committee to discern your suitability for becoming a youth ministry intern student. The committee will be made up of the National Youth Ministry Development Leader, a representative from the Knox Centre for Ministry and Leadership, a regional youth coordinator or experienced youth leader within your presbytery, and a presbytery representative.

## Stage 4: Acceptance

The selection committee will make a recommendation as to whether you should be accepted as a youth ministry student intern. The committee will notify you in writing of their decision.

Your acceptance is dependent on meeting the requirements and being accepted into either Laidlaw or Carey's degree programme.



*To Apply*

# Diploma in Presbyterian Youth Ministry Application Form

● **Name:** \_\_\_\_\_

This form should be completed personally by the candidate and sent to:

The Director of the PYM Internship  
PYM  
PO Box 9049  
Wellington 6141

It should be accompanied by:

- a) A covering letter including names and contact information(home postal address, email & a/h phone) of two confidential referees.
- b) A one page account of your call to youth ministry in the Presbyterian Church.
- c) Your current curriculum vitae including your employment record, educational and training awards, and indications of experience relevant to your being considered for a youth ministry internship
- d) Statements about your suitability for youth ministry from your minister and Session Clerk / Parish Council Secretary.

## ● Contact Details

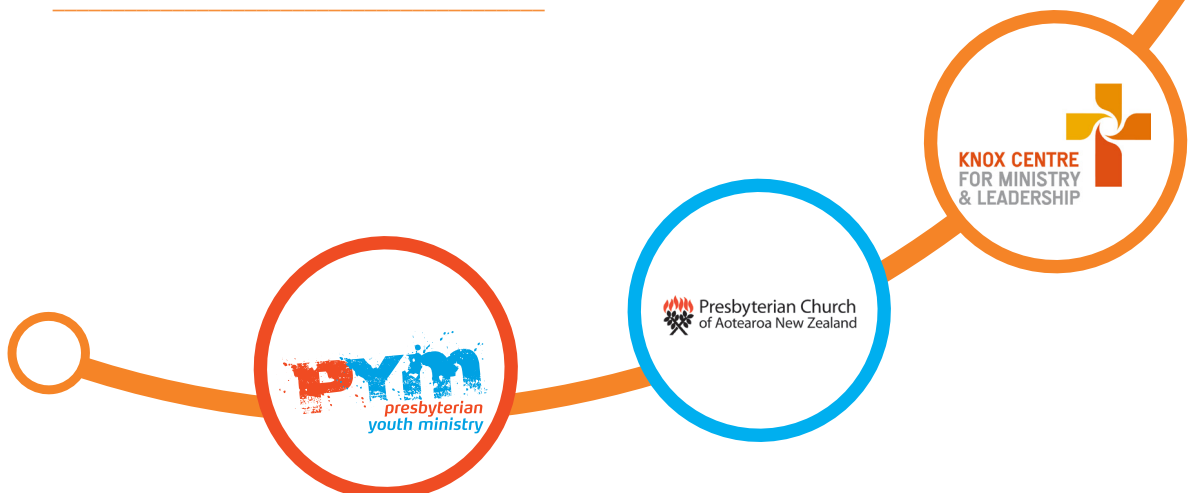
Full name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Home address: \_\_\_\_\_

Tel. Numbers: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

E-Mail: \_\_\_\_\_



## ● Family

Marital Status: \_\_\_\_\_ Spouses Name: \_\_\_\_\_

Children living at home, names and ages: \_\_\_\_\_

Do you have any medical problems which could affect your study and/or ministry? Please specify. \_\_\_\_\_

\_\_\_\_\_

## ● Education

Qualifications and training: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What subjects gave you most satisfaction? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ● Church Involvement

Where and when did you become an active member of the Presbyterian Church of Aotearoa New Zealand? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What involvement have you had with PYM and their events? \_\_\_\_\_

\_\_\_\_\_

What do you consider to be your home parish? \_\_\_\_\_

\_\_\_\_\_

How are you involved in your congregation at the present time? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ● Skills, Abilities and Youth Work

What do you and others consider to be your skills and abilities relevant to youth ministry leadership? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Briefly outline the youth work you have been involved in: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ● Christian Faith

Briefly (500 words or less) describe your Christian faith journey. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ● Leisure

What hobbies, sports or other interests do you have? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ● Cross-Cultural Experience

What experience have you had of a culture or cultures other than your own? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ● Check List

A covering letter including names and contact information (home postal address, email & phone) of two confidential referees.

A one page account of your call to youth ministry in the Presbyterian Church.

Your current curriculum vitae including your employment record, educational and training awards, and indications of experience relevant to your being considered for a youth ministry internship.

Statements about your suitability for youth ministry from your minister and Session Clerk / Parish Council Secretary.

Completed application forms for either Laidlaw or Carey.

## ● Declaration

I understand that the Youth Ministry Assessment Group, in fulfilling its obligations, may consult the nominated referees or any other person, and I hereby grant them permission to do so.

I have / have not (delete one) been convicted in a court, either in New Zealand or elsewhere, of an offence carrying a maximum penalty of a fine of \$1000 or more, or where the offence carries a penalty of imprisonment for whatever period?

If you have, please give further information in your covering letter.

I give permission for a police check.

I declare that to the best of my knowledge the statements made in this application are true in every respect.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If there is any other information that you consider relevant to your application, or further details you wish to expand, please include these in your covering letter.