

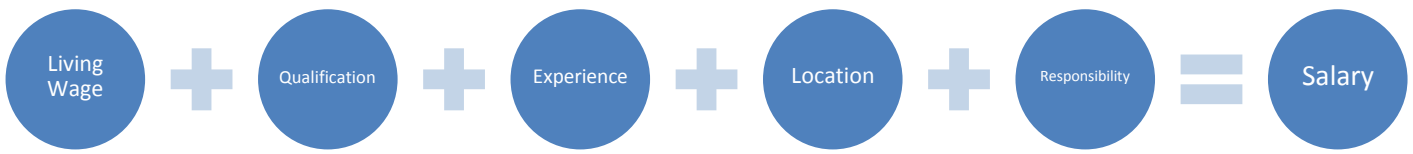
## Recommended Pay scale for Lay Ministry Staff (2016-2017) Presbyterian Youth Ministry

Presbyterian Youth Ministry recommends congregations pay a salary to its ministry staff that will mean they can work without financial worry. By being an excellent employer following best practice, churches can expect longevity of their staff members, which leads to more impactful ministry.

**Calculating the cost of a lay ministry worker:**

1. **The lay ministry worker pay package**
2. **Employment expenses**  
Kiwi saver contribution, professional development, mobile phone etc
3. **Ministry budget**  
Curriculum, materials, equipment etc

### 1. The Recommended Lay Ministry Worker Pay Package



The Presbyterian Church of Aotearoa New Zealand adopted the Living wage at GA2012 as the minimum an employee should be paid. The Living wage is currently set at \$19.25. This is the minimum amount any lay ministry staff member should be paid.

In addition to the current living wage, it is recommended churches take into account qualifications, experience, responsibility and their location when determining the pay.

## PYM recommended Pay Scale

Base Salary	Living Wage
<b>2016-2017</b>	\$19.80



Qualifications	% of Living Wage
<b>Certificate</b>	5% (\$1.00)
<b>Diploma</b>	10% (\$2.00)
<b>Degree +</b>	15% (\$3.00)



Experience Addition	% of Living Wage
3 years	5%
6 years	10%
9 years +	15%



Location	% of Living Wage
Rural town	0%
Provincial city <sup>1</sup>	5%
Major City <sup>2</sup>	10%



Responsibility	% of Living Wage
Large ministry	5%
Oversight over staff	10%
Large ministry and oversight of staff	15%



It is hoped that the pay scale will encourage lay ministry workers to work longer for churches and to get better qualified.

This pay scale ranges from \$19.80 per hour for an inexperienced, unqualified lay ministry worker in a rural setting to an annual salary of \$64k for a lay ministry worker, who manages a team of youth workers in a large ministry context in a major city, is qualified and has over 9 years of paid experience.

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<sup>1</sup> Provincial cities: Dunedin, Rangiora, Nelson, New Plymouth, Napier, Tauranga, Hamilton

<sup>2</sup> Major Cities: Queenstown, Christchurch, Wellington, Auckland

It is recommended once employed, the lay ministry worker should be reviewed annually, with an increase in salary set on 1 July based on the Labour Cost Index to March, issued by the Department of Statistics.

## **2. Employment Expenses**

Highlighted here are some of the other employment expenses.

<b>Expense</b>	<b>Budget</b>
<b>KiwiSaver</b>	3% of salary
<b>Mobile Phone</b>	1000
<b>Mobile plan</b>	200
<b>Laptop</b>	1000
<b>Professional Development</b>	1000
<b>Spiritual Development</b>	500
<b>Supervision</b>	500
<b>Mileage</b>	1000
<b>Vacation</b>	(will you need paid cover?)

## **3. Ministry Budget**

In addition the cost of employing the lay ministry worker, a church may well need to set aside several thousand towards the ministry budget. For example:

- Programming costs
- Curriculum
- Leadership development
- Events
- Promotional materials
- Equipment
- Admin